

Minutes
Search Committee, Director, Honors Program
October 3, 2008, 3:00 – 4:00 p.m., 155 Tigert Hall

Attendees: Committee Members: Allan Burns, Angela Lindner, Jeanna Mastrodicasa (Co-Chair), Jeremy McMullin, Steven Phelps, Diane Porter-Roberts and Mark Rush (Co-Chair).
Non-committee Members: Joe Glover and Robin Bielling

Absent: Committee Member: Kellie Roberts

1. Welcome: Co-Chairs Jeanna Mastrodicasa and Mark Rush opened the meeting by welcoming the committee members and thanking them for their service. They then proceeded with a round table introduction of all committee participants. Co-Chair Mastrodicasa introduced Dr. Joe Glover, Provost and Sr. Vice President who spoke to the committee and gave the committee charge.
2. Provost Discussion and Charge: Dr. Glover began by thanking the committee members for their service. He then addressed means of identifying candidates and stated that in addition to the advertisements that have already been placed in various national venues and professional LISTSERVs, that the committee members should network with their friends and colleagues to identify strong candidates and seek nominations. Dr. Glover offered to write letters to fellow provosts informing them of the position and seeking their assistance to inform individuals and identify potential candidates. He reminded the committee of the Sunshine Law and answered related questions. The provost stated that the Director of Honors should be a tenure track – tenured faculty position. He shared his vision for the Honors Program at UF, one of which is building it to a four year program. He stated that although resources at UF are fairly limited there are opportunities available. Dr. Glover would like the successful candidate to be an individual who can work with current resources and marshal resources from other areas. He feels the successful candidate should be someone who is multi-talented and mentioned a few of the qualities that he feels they must possess.
 - Strong academic credentials in undergraduate education
 - Administrative experience
 - Experience working with Honors students
 - Vision
 - A personable individual who can build relationships with colleges, administrators on campus, and constituents outside the university.
 - Someone with the ability to participate in development related activities to further promote and build a strong Honors program at the University of Florida.
3. Search Process Discussion:
 - Co-Chair Mastrodicasa updated the committee with advertisement venues used thus far and stated that to date 11 applications have been received. She informed the committee of the Web site where information related to the search will be posted: http://www.a.a.ufl.edu/search_committees/Honors_Director/
 - Co-Chairs, Mastrodicasa and Rush discussed with the committee drafting a letter of invitation to be sent to potential candidates. They will draft the letter and send to committee members for review.
 - Co-Chairs Mastrodicasa and Rush discussed with the committee a date for the next search committee meeting. A date later in October will be identified and search committee members will be informed.

With no further business the meeting adjourned at 3:50 p.m.