

Minutes
Search Committee
Dean, College of Engineering
January 21, 2009, 3:00-3:50 p.m.
307 Weil Hall

Attendees: Committee Members Present: Sivaramakrishnan Balachandar, David Bloomquist, Ben Dunn (Chair), David Mazyck, Sartaj Sahni, Martin Uman and Stephanie Weber; Members present via teleconference: Richard Simonian; Non-members present: Robin Bielling
Members not present: Frank Gillette, Glen Hoffsis, Karen Kirkman and John Kraft

1. Dr. Dunn called the meeting to order at 3:05 p.m. He then proceeded with an open discussion regarding the proposals received from the search firms solicited. The committee recommended inviting three firms to interview via teleconference; Heidrick & Struggles, Isaacson & Miller and Parker Executive. Robin will schedule the teleconference meetings for Tuesday, January 29th.
2. Next the committee discussed questions they would like to pose to the search firms. A list was developed.
3. Dr. Dunn informed the committee that he had communicated with Dr. Khargonekar about preparing an informational document for the college that could be used during the search process and perhaps provided to the search firm once retained.
4. Dr. Dunn encouraged committee members to tap into their resources, i.e., colleagues, professional organizations, societies, etc., to identify viable candidates. He asked that nominations be sent to him or Robin.
5. The next meeting will be Tuesday, January 27, 2009 @ 10:45 a.m. in 307 Weil Hall.

With no further business the meeting adjourned at 4:15 p.m.